

Phone: (905) 521-2100 ext. 74941/74352
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Early Development Instrument, 2008/2009 Implementation Checklist

We have created the following checklist to help prepare your teachers for the implementation of the EDI.

- Do the teachers have the required number of instruments for their classroom?
- Do the teachers have the original class lists that show the child's name? These lists were created at each site from the original database.
- Do the teachers have the class lists (generated by McMaster) with date of birth information to link up their students with the corresponding questionnaire (note that the child's ID# appears on the label)?
- Has the teacher received the Teacher Participation Questionnaire? Have you explained to them that they are not being evaluated? This information will be examined as a whole, but not on an individual basis. It also helps us to keep everything organized when the questionnaires are returned to us.
- Does the teacher know what to do if they have additional children (e.g., insufficient questionnaires)? In each teacher package we have included an extra questionnaire which can be photocopied, if necessary. The teacher ID# (as indicated on the teacher participation questionnaire) should be placed at the top of the EDI instrument inside the label area.
- Do your teachers understand the procedure for release time, and do they know when the questionnaire should be implemented and the procedures for returning them?
- Do not return any questionnaires from any schools individually. Return all completed questionnaires from your school district together to the address on the reverse of this sheet.
- Please telephone Pauline DeRosa, and let her know when you are returning your completed questionnaires.

**Early Development Instrument, 2008/2009
Return Address**

*Once all of your teachers have completed the EDI's, please return them -
ALL TOGETHER - to our courier address listed below:*

Pauline DeRosa

Offord Centre for Child Studies

566 Sanatorium Road, Chedoke Campus

Patterson Building, Room # 216

Hamilton ON

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